

BPP Students' Association Crisis Fund

Application Form

The BPP Students' Association Crisis Fund provides short-term emergency support for students experiencing severe financial hardship due to circumstances beyond their control.

The standard Crisis Fund award is a supermarket voucher of up to £50 to help with immediate emergency food costs.

The Crisis Fund is intended to provide short-term emergency assistance only.

The Crisis Fund:

- Supports emergency food costs only.
- Is available a maximum of three times per calendar year.
- Requires at least two months between successful applications.
- The fund cannot be used for:
 - Rent or accommodation costs
 - Household bills
 - Tuition or re-sit fees
 - Loan or debt repayments
 - Technology or electronic devices
 - Other ongoing living cost

Additional support resources and other avenues of support to consider are available to view on our website and in the guide accompanying the form.

The fund is here as a last resort to help with emergencies, and we appreciate your understanding as we aim to assist as many students as possible.

Who is eligible to apply?

The Crisis Fund is available to:

- Current registered BPP University students.
- Students experiencing unexpected financial hardship.
- Students who require short-term assistance with emergency food costs.

The Crisis Fund is not available to:

- Non-registered students.
- Students seeking support for course fees, rent, bills, debts or technology purchases.
- Students with sufficient funds available to meet the immediate need identified.

How can I apply?

Email the Independent Advice team, attaching this form and your accompanying evidence (see below). The email to send this form to is independentadvice@bpp.com

What evidence is required?

We require supporting evidence with your completed application form so that we can understand your current circumstances.

Please provide:

- This completed application form.
- One month of bank statements or 30 days of transaction history for all active accounts.
- Evidence of any sponsorship, scholarship, bursary, grant or benefit received (where applicable).
- Any relevant supporting evidence relating to your circumstances (if applicable).

Additional evidence may be requested where necessary.

Once your application is submitted, together with all your supporting documentation, it will be considered by The Independent Advice Team.

In the meantime, we would suggest that you read through our accompanying guide for further support resources and signposting.

Part 1: Your Personal Details

1. Student identification number (SRN):
2. First name(s):
3. Surname:
4. Telephone number:
5. Email address:
6. Course title:
7. Student status (Full-Time/Part-Time):
8. Study centre:
9. Course start and end date:
10. Who do you live with (eg. Alone/family/flatmates/partner):
11. Do you have any children and/or adults who are financially dependent on you?

Yes

No

- a. If yes, please give details (*name, relationship to you, date of birth – sub-questions*)

Name	Relationship to You	Date of Birth

12. Are you an international student on a Tier IV Visa?

Yes

No

Part 2: Your Finances

Do you currently have any money available in your bank account(s) to meet your immediate food costs?

Yes

No

If yes, please explain:

Are there any other sources of financial support currently available to you?

Examples may include:

- Family support
- Savings
- Student loan
- Sponsorship
- Employer income

Yes

No

If yes, please provide details:

Part 3: Why are you applying?

1. Please tell us what has happened that has resulted in your current financial difficulties.
2. Please explain why you are currently struggling to meet your food costs.
3. What steps have you taken to try and improve your situation or access other support?

Part 3: Additional Information

Are you an international student studying on a Student Visa and/or is there anything else you would like us to know when considering your application??

Yes

No

If yes, please briefly explain any unforeseen circumstances that have affected your financial arrangements.

Part 4: Declaration

Please sign and date the following declaration:

I confirm that the information supplied is correct and agree that BPP Students' Association may seek further evidence necessary to substantiate my statements and may require me to attend a meeting or phone call in relation to this application. I understand that giving false information, and/or withholding information, may constitute a fraudulent claim and could result in disciplinary action being taken against me.

Signature:

Date:

Data Protection and Confidentiality

All information and supporting documents supplied by you with this application will be used for the sole purpose of assessing your application for financial help. Your application and some related information, including the outcome of the application, will be held and maintained in accordance with Data Protection legislation and BPP's Privacy Policy (a copy of which is available at www.bpp.com/privacy). Your data will not be passed to any other third party without your consent. By submitting this application form you agree to your data being processed in this way.

Afterword

Thank you for taking the time to fill out your application comprehensively and for providing the relevant evidence. This helps us to assess your application fully and to respond to you quickly.

We will aim to respond to your application within 3 working days. In the meantime, please remember that there is support available from the following places:

- Disabled Student Allowance - <https://www.ucas.com/student-finance-england/disabled-students-allowances>
- Food banks - <https://www.trusselltrust.org/get-help/find-a-foodbank/>
- Mental Health Crisis Support - <https://www.samaritans.org/>
- Wellbeing Support - <https://www.mind.org.uk/information-support/tips-for-everyday-living/wellbeing/wellbeing/>
- Turn 2 Us (to find alternative grants) - <https://www.turn2us.org.uk/>

Wellbeing and Mental Health Policy - <https://bppassets.s3.eu-west-1.amazonaws.com/public/assets/pdf/governance-finance/upp/6.+Wellbeing+and+Mental+Health+Policy.pdf>

If you are at risk of harm, then you can contact the safeguarding team at safeguarding@bpp.com.

If you are concerned about your mental health during this time, you can contact the learning support team at learningsupport@bpp.com.

You may wish to also get in touch with the Student Finance team to let them know you are experiencing financial hardship, as they may be able to organise a more suitable payment plan for you.

You can contact the University's Student Finance team by calling 03300 603 100 or by reaching them via the Student Query Form on the Hub.