

<b>Role Title</b>	President (Students' Association)
<b>Department</b>	Group Education Services
<b>Location</b>	London
<b>Additional Details</b>	London based with nationwide travel to BPP University centres.
<b>Contract Type</b>	Full time on a 12 months fixed-term basis
<b>Hours</b>	37.5
<b>Salary</b>	£XX
<b>Reporting Lines</b>	Reporting to Head of Students' Association  No direct reports

### **Role Purpose**

This is an exciting time to consider running as the next student President. BPP University is developing a suite of new undergraduate, postgraduate and apprenticeship courses across each of its four Schools (Business, Law, Technology and Health and Nursing), and in the role of President you will act as the most senior representative for student voice at the University. With our student representatives you will be committed to ensuring the collective voice of nearly 30,000 students and learners is heard, and work with the University to develop new policies and operating procedures to enhance student engagement and the student experience across all University centres.

The University and the Students' Association is committed to ensuring BPP is an outstanding place at which to be a student, and you will play an important role in helping to shape the experience of students. You will work with the Students' Association to develop and deliver high quality and impactful social, cultural and recreational events for students, ensuring that each event reaches as many students as possible. You will work collaboratively with the University, including the Customer Experience Team, to help ensure students are engaged in all aspects of University life and student voice is centred in all activities.

You will need to work collaboratively and purposefully with Senior University Leaders to identify programmes of change to enhance the student experience, be confident using data to evaluate success and be passionate about making positive change for all students and learners.

### **Key Responsibilities**

1. Represent the student voice in meetings with Senior University Leaders, BPP Executives, the Students' Association and at all internal and formal University committee meetings.
2. Work with the Students' Association leadership to recruit, train and develop Student Voice Representatives to ensure they effectively represent the views of students, are solution-

focussed in their approach and have regular contact with Senior University School staff (including the Deans or their nominees).

3. Present change solutions to enhance the student experience ensuring ideas are evidence-based and to use data effectively to evaluate the effectiveness of any implemented initiatives.
4. Help with the running of focus groups and other mechanisms for collating student feedback.
5. Work collaboratively with the Customer Experience Team to ensure that the student voice is centred in the development and delivery of a calendar of high quality, impactful and cross-centre social, cultural and recreational events for students.
6. Work collaboratively across the University to ensure students and learners have access to part time job fairs, opportunities to meet with graduate recruiters and to champion BPPs ethos of Building Careers through Education.
7. Ensure active and meaningful contributions to the Independent Board of the Students' Association, including through presentations and short reports.
8. Work with the University to increase student engagement and foster a positive student experience, including through the active promotion of the National Student Survey (NSS) and Postgraduate Taught Experience Survey (PTES).
9. Identify representatives for University events, including but not limited to, regulatory visits programme validations and stakeholder visits.
10. Be a positive role model to, and ambassador for, the Students' Association, the University and all students and learners.
11. To fully abide by the Students' Association Presidents Code of Conduct.
12. To undertake other duties, commensurate with the role, as agreed by the Head of the Students' Association.

## Eligibility

1. A current BPP University student enrolled on a University course who is due to complete **within** 3 (three) months of the post being advertised, **or** a former BPP University student who completed within the last 6 (six) months.
2. If standing for re-election as President, the role holder is eligible to stand for a maximum of one further term of office (12 months) so as not to exceed two terms.
3. A clearly articulated and well developed 500 word manifesto outlining how, as President, student representation, engagement and satisfaction would improve.
4. Ensure you have read BPP University Students' Association Bye Law 2 (Elections) and Bye Law 3 (Presidents Code of Conduct) **before** submitting your nomination.